Erasmus+Program

Stratégiai partnerségek

Beszámoló információs nap a 2015-ben és 2016-ban nyertes projektek számára

# A beszámolás folyamata, tartalmi szempontok, MT+

Tempus Közalapítvány
2017. június 29.

Széll Adrienn

Miről szól ez az előadás?

- Tartalmi beszámolás menete, módja
- A beszámolás szakmai felülete, MT+ technikai infók, időközi és záróbeszámoló
- A projekt változásainak megjelenítése a beszámolóban
- A záróbeszámoló értékelése, az értékelés szempontjai, a pontozás
- Milyen egy jó beszámoló?
- Mit jelent a projekt zárása?
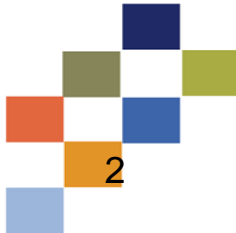
Kiknek szól?

- 2015-ben és 2016-ban nyertes stratégiai partnerségek projektek

- Felnőtt tanulás, köznevelés, szakképzés, felsőoktatás

- Interim és Final Report

3
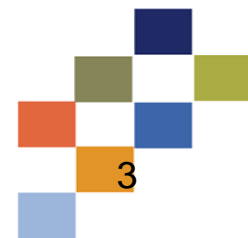
Mi a cél?

- Formai és tartalmi szempontból megfelelő beszámoló benyújtása

- Hiánypótlás nélkül

- EB útmutatásai alapján

4

Tartalmi beszámolás menete

- Támogatási szerződésben rögzített kötelezettség
- TSZ Ált. feltételek, Különös feltételek, 3. sz. melléklet
- *A Projekt I.2.2. cikkben meghatározott záró időpontját követő 60 napon belül a koordinátor a Mobility Tool felületen elkészíti a Projekt teljesítéséről szóló záróbeszámolót*
- A záróbeszámolót a koordinátornak a támogatás egyenlegének rendezésére vonatkozó kérelmének kell tekinteni
- A koordinátor nyújtja be a beszámolót, ő készíti el és nyújtja be a projekt teljes tartalmi beszámolóját
- Partnerekkel együttműködve – tippek
- korábbi beszámolók visszajelzései
- Minden részletet tartalmazzon

Előrehaladási jelentés (Progress Report)

- Szakmai előrehaladás, pénzügyi beszámolás nélkül

Időközi beszámoló (Interim Report)

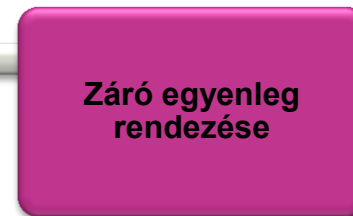- Szakmai jelentés, pénzügyi beszámolással

Záróbeszámoló (Final Report)
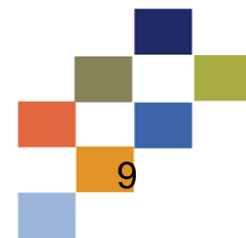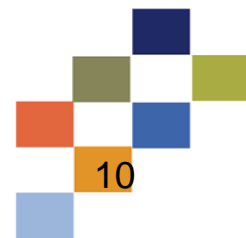
- Szakmai jelentés, pénzügyi beszámolás, egyenlegrendezés

A beszámolás szakmai felülete, MT+ technikai infók

- Olvassák át a teljes beszámolót, mielőtt elkezdik kitölteni
- Mobility Tool+, a beszámolási felület
- Minden szerződéshez saját felület tartozik
- Koordinátor és partnerek

Együttműködés a partnerekkel Tippek

- Rendszeres kapcsolattartás, főleg személyes találkozók formájában
- Közös kommunikációs felület használata
  - Már a legelejétől legyen ugyanaz, később nehezebb váltani
  - Legyen könnyen kezelhető, gyors
- Személyes találkozások nagyon fontosak, érdemes már a projekt elején, később rendszeresen
- Személyi/intézményi változások
  - Alternatívák keresése a megvalósításra
- Adminisztratív, pénzügyi fogalmak tisztázása
- Érdemes saját felületeken kommunikálni: e-mail, kérdőív, statisztika
- *Tippek:* **Google fiók lehetőség, Dropbox, Drive, Intranet stb., elektronikus jóváhagyás rendszere, projekt jegyzőkönyv vezetése, ASANA program, Skype, Doodle szavazás, Trello, Yammer**
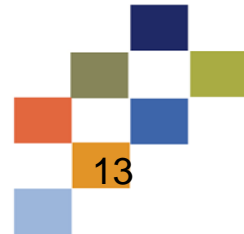
MT+ technikai információk

- EU login fiók – e-mail cím egyezés! (ECAS)
- MT+ nyelve: angol
  - Magyar is lehet, de akkor vegyesen jelenik meg
  - Angolt érdemes választani
- Ajánlott böngésző: Internet Explorer, de Mozilla és Chrome is jó

MT+

- Ki látja a felületet? Ki tölti ki? Kinek adjunk hozzáférést? Kinek érdemes?
- Szerkesztés: különböző fülek

Mobility Tool+

A felület

Project 2014-1-HU01-KA204-002384 | Details | Organisations | Contacts | Project Management and Implementation | Transnational Project Meetings | Intellectual Outputs

Multiplier Events | Learning, Teaching and Training Activities | Special Needs Support | Exceptional Costs | Exceptional Cost Guarantee | Budget | Reports

List Contacts

+ Create

Search in 11 records 🔍

⊙ selection | ⬇ export | ◯ bulk operations

	PIC	Legal Name	Contact First Name	Contact Last Name	Department	Position	Email	Telephone 1	Beneficiary	Legal Representative	Preferred Contact	Access to Project		
◯	946985102	TPF Demo TKA	A	B		managing director	s@sk.hu		✔	✔	✖	✖	📋	✏
◯	946985102	TPF Demo TKA	T	B		koo	tamas.balogh@tpf.hu		✔	✖	✔	E	📋 ✏ 🗑
◯	946985102	TPF Demo TKA	Adrienn	Szell		blabla	adrienn.szell@tpf.hu	+36587894610184	✔	✖	✖	E	📋 ✏ 🗑
◯	942469267	Balogh	F	L		General Manager	fjr@or.at		✖	✔	✔	✖	📋 ✏ 🗑
◯	942469267	Balogh	E	K	International Department	Project Manager	e@or.at		✖	✖	✖	✖	📋 ✏ 🗑
◯	948183828	Müszi	G	W	Finance and Funding	Director	g@n.uk		✖	✔	✔	✖	📋 ✏ 🗑
◯	948183828	Müszi	G	W	Finance and Funding	Director	g@o.uk		✖	✖	✖	✖	📋 ✏ 🗑

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European Commission
Mobility tool
HU01 Tempus Public Foundation

Project 2014-1-HU01-KA204-002384 · Details · Organisations · Contacts · Project Management and Implementation · Transnational Project Meetings · Intellectual Outputs

Multiplier Events · Learning, Teaching and Training Activities · Special Needs Support · Exceptional Costs · Exceptional Cost Guarantee · **Budget** · Reports

Budget

Nothing to save

	Approved Budget (by National Agency)	Budget Transfers (% of Approved Budget)				Current Budget (in Mobility Tool)	% Current/Approved budget
		Minimum Allowed After Transfers To Another Budget Item		Maximum Allowed After Transfers From Another Budget Item			
		% of Approved Budget	Minimum Amount According to % of Approved Budget	% of Approved Budget	Maximum Amount According to % of Approved Budget		
Total Project	211,678.00 €					17,107.00 € / 17,107.00 €	0.00 %
Reduction of EU Grant						0.00 €	
Project management and implementation	36,000.00 €	80.00 %	28,800.00 €	100.00 %	36,000.00 €	5,122.00 €	14.23 %
Transnational Project Meetings	20,700.00 €	80.00 %	16,560.00 €	120.00 %	24,840.00 €	11,500.00 € / 11,500.00 €	55.56 %
Intellectual Outputs	115,228.00 €	80.00 %	92,182.40 €	120.00 %	138,273.60 €	0.00 € / 0.00 €	0.00 %
Multiplier Events	25,500.00 €	80.00 %	20,400.00 €	120.00 %	30,600.00 €	0.00 € / 0.00 €	0.00 %
Learning, Teaching and Training Activities	0.00 €	80.00 %	0.00 €	120.00 %	0.00 €	485.00 € / 485.00 €	0.00 %

Reports

Progress / Interim report

Interim/Progress Report - Interim Report-1

Interim Draft report available (13% Done)

Draft	Submission in progress	Submitted	Accepted	Closed

19/06/2017

**Submission Deadline:
10/10/2017**

Another user with access to your project has modified data that is used in the beneficiary report. Please note that accessing the report now, the most recent data will be loaded in all sections. This action will not affect the answers you provided.

Interim/Progress Report saved 9 days ago by Adrienn SZELL

Edit Draft

Interim/Progress Report - Interim Report-1

Interim Draft report available (13% Done)

Draft — Submission in progress — Submitted — Accepted — Closed

19/06/2017

Submission Deadline:
10/10/2017

Another user with access to your project has modified data that is used in the beneficiary report. Please note that accessing the report now, the most recent data will be loaded in all sections. This action will not affect the answers you provided.

Interim/Progress Report saved 9 days ago by Adrienn SZELL

Edit Draft

Interim/Progress Report - Interim Report-1

Interim Draft report available (13% Done)

Draft   Submission in progress   Submitted   Accepted   Closed

19/06/2017

Submission Deadline: 10/10/2017

Another user with access to your project has modified data that is used in the beneficiary report. Please note that accessing the report now, the most recent data will be loaded in all sections. This action will not affect the answers you provided.

Interim/Progress Report saved 9 days ago by Adrienn SZELL
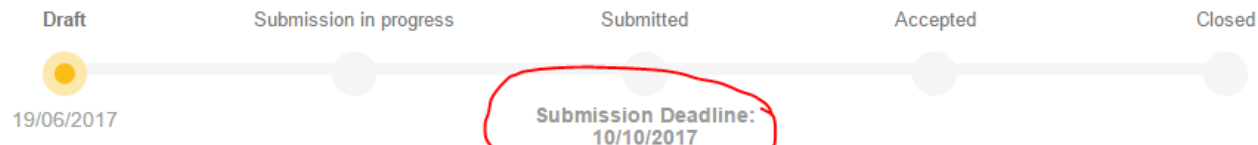
Edit Draft

Előrehaladási jelentés (Progress Report)

- Szakmai előrehaladás, pénzügyi beszámolás nélkül

Időközi beszámoló (Interim Report)

- Szakmai jelentés, pénzügyi beszámolással

Intellectual Output Details

Intellectual Outputs

Nothing to save

Output Identification

O1 ▼

Output Type

Course/curriculum ▼

Output title

Labour market reintegration of socially-economicaly disadvantaged unem

Project Duration

01/09/2014   31/08/2016

Start Date

01/09/2014 📅

End Date

01/03/2016 📅

Available Language 1

English ▼

Available Language 2

German ▼

Available Language 3

Hungarian ▼

Description of the intellectual output (Please provide detailed information about the nature of the output and its significant contribution in terms of innovation, impact and transferability. In case there is a difference between what was planned and what was implemented, please explain why)

Full course curriculum for unemployed, disadvantaged young adults between for building social, mental and learning skills in order to be able to reintegrate into labour market.

10.1.1. Further Pre-financing request

Are you requesting a further pre-financing payment?

○ Yes   ◉ No

De!

5. Transnational Project Meetings

This section doesn't apply for this project

Más lapfüleket is kell szerkeszteni, hogy látható legyen a beszámolóban.

A RÉSZBESZÁMOLÓ ÉRTÉKELÉSÉNEK SZEMPONTJAI

- A projekt előre haladásának értékelése
- Partnerség minősége
- Beépített mobilitások
- Projekttermékek
- Multiplikációs rendezvények
- Értékelés/minőségbiztosítás
- Disszemináció
- Kockázatelemzés
- Pénzügyek

MT+ Manage Interim Report

(Version: 01.03.2017.)

Reports

Final Report

European Commission
Mobility tool
HU01 Tempus Public Foundation

ACCEPTANCE

Project 2014-1-HU01-KA204-002384 | Details | Organisations | Contacts | Project Management and Implementation | Transnational Project Meetings | Intellectual Outputs | Multiplier Events

Learning, Teaching and Training Activities | Special Needs Support | Exceptional Costs | Exceptional Cost Guarantee | Budget | Reports

Final Beneficiary Report

| Draft | Submission in progress | Submitted | NA Validated with eligible cost | Finalised |

Draft available (4% Done)

Final Beneficiary Report saved a day ago by Adrienn Szell

Edit Draft

Beneficiary Report created a day ago
Final · Request ID 4383

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Project 2014-1-HU01-KA204-002384 | Details | Organisations | Contacts | Project Management and Implementation | Transnational Project Meetings | Intellectual Outputs

Multiplier Events | Learning, Teaching and Training Activities | Special Needs Support | Exceptional Costs | Exceptional Cost Guarantee | Budget | Reports

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💾 draft saved a day ago

6%

not ready for submission

return to report page · print draft

1. Context	✓
2. Project Summary	✓
3. Description of the Project	
4. Project Management	
5. Implementation	
6. Follow-up	
7. Budget	✓
🔗 Annexes	**0**

Final Beneficiary Report for 2014-1-HU01-KA204-002384

1. Context

this section resumes some general information about your project;

Programme	Erasmus+
Key Action	Cooperation for innovation and the exchange of good practices
Action	Strategic Partnerships
Action Type	Strategic Partnerships for adult education
Call	2014
Report Type	Final
Language used to fill in the form	EN

1.1. Project Identification

Grant Agreement Number	2014-1-HU01-KA204-002384
Project Title	Social competence training and other supporting measures in newly developed training courses
Project Acronym	SoCoT

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European Commission
Mobility tool HU01 Tempus Public Foundation

ACCEPTANCE

Project 2014-1-HU01-KA204-002384   Details   Organisations   Contacts   Project Management and Implementation   Transnational Project Meetings   Intellectual Outputs   Multiplier Events

Learning, Teaching and Training Activities   Special Needs Support   Exceptional Costs   Exceptional Cost Guarantee   Budget   Reports

💾 draft saved a day ago
4%

not ready for submission

return to report page · print draft

1. Context ✔
2. Project Summary ✔
3. Description of the Project
4. Project Management
5. Implementation
6. Follow-up

Final Beneficiary Report for 2014-1-HU01-KA204-002384

1. Context

this section resumes some general information about your project;

Programme	Erasmus+
Key Action	Cooperation for innovation and the exchange of good practices
Action	Strategic Partnerships
Action Type	Strategic Partnerships for adult education
Call	2014
Report Type	Final
Language used to fill in the form	EN

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Draft   Submission in progress   Submitted   NA Validated with eligible cost   Finalised

Beneficiary Reports

Final Beneficiary Report

Submitted

Draft	Submission in progress	**Submitted**	NA Validated with eligible cost	Finalised
17/06/2016	22/11/2016	22/11/2016		
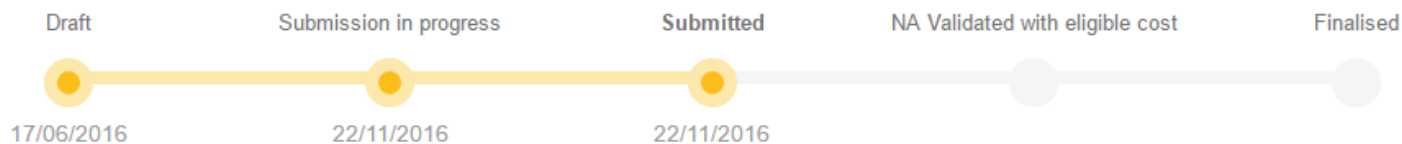
Beneficiary Report has been successfully submitted. Please wait for the assessment of your National Agency

Download Beneficiary Report

Final Beneficiary Report for 2014-1-HU01-KA204-002384

1. Context

this section resumes some general information about your project;

Programme	Erasmus+
Key Action	Cooperation for innovation and the exchange of good practices
Action	Strategic Partnerships
Action Type	Strategic Partnerships for adult education
Call	2014
Report Type	Final
Language used to fill in the form	EN

1.1. Project Identification

Grant Agreement Number	2014-1-HU01-KA204-002384
Project Title	Social competence training and other supporting measures in newly developed training courses
Project Acronym	SoCoT
Project Start Date (dd-mm-yyyy)	01/09/2014
Project End Date (dd-mm-yyyy)	31/08/2016
Project Total Duration (months)	24
	TPF Demo TKA

1.2. National Agency of the Beneficiary Organisation

Identification	Tempus Public Foundation

For further details about the available Erasmus+ National Agencies, please consult the following page:

http://ec.europa.eu/education/erasmus-plus/national-agencies_en.htm
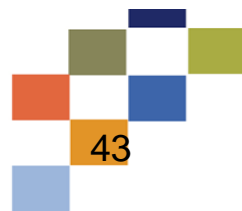
2. Project Summary

this section summarises your project and the organisations involved as partners;

Please provide a short summary of the completed project.

Please recall that this section [or part of it] may be used by the European Commission, Executive Agency or National Agencies in their publications or when giving information on a completed project. It will also feed the Erasmus+ Dissemination platform (see annex III of Programme Guide on dissemination guidelines). Main elements to be mentioned are:

- Context/background of the project;

- Objectives;

- Number and profile of participating organisations;

- Description of undertaken main activities;

- Results and impact attained;

- If relevant, longer-term benefits.

Please be concise and clear.

5000 characters left

2.1. Summary of participating organisations

Role of the Organisation	PIC of the Organisation	Name of the Organisation	Country of the Organisation	Type of Organisation	Accreditation of organisation (if applicable)	Activation Start Date	Activation End Date
Beneficiary	946985102	TPF Demo TKA	Hungary	Non-governmental organisation/association/social enterprise		2014-09-01T00:00:00Z	2016-08-31T00:00:00Z
Partner	942469267	Balogh	Hungary	Other		2014-09-01T00:00:00Z	2016-08-31T00:00:00Z
Partner	926432354	Országos Nagy Intézmény	Hungary	Small and medium sized enterprise		2014-09-01T00:00:00Z	2016-08-31T00:00:00Z
Partner	949350835	TPF Demo	Hungary	School/Institute/Educational centre – Vocational Training (tertiary level)		2014-09-01T00:00:00Z	2016-08-31T00:00:00Z
Partner	948183828	Müszi	Hungary	Small and medium sized enterprise		2014-09-01T00:00:00Z	2016-08-31T00:00:00Z

Total number of participating organisations	5

2.1.1. Associated Partners

This section doesn't apply for this project

3. Description of the Project

in this section, you are asked to give information about the objectives and topics addressed by your project;

Were all original objectives of the project met? How were they reached? Please comment also on any objectives initially pursued but not achieved in the project.

What were the achievements of the project? Please provide a detailed description of the project results (if they are not listed in the sections "intellectual outputs", "multiplier events" or "learning, training, teaching activities"). Please describe achievements exceeding the initial expectations, if relevant.

In what way was the project innovative and/or complementary to other projects already carried out?
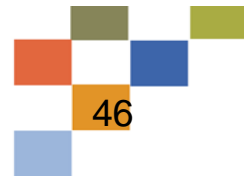
What were the most relevant priorities addressed by your project? (multiple selection possible)

Select a value

Fostering the assessment of transversal skills
Promoting the take-up of practical entrepreneurial experiences in education, training and youth work
Promoting the professional development of staff and youth workers in ICT methodologies
Supporting the production and adoption of Open Educational Resources in diverse European languages
Facilitating the validation of non-formal and informal learning and its permeability with formal education pathways
Contributing to a reduction in the number of low-skilled adults (re-skilling and up-skilling of adults)
Developing short-cycle post-secondary or tertiary qualifications in accordance with the European Qualifications Framework

In case the selected priorities are different from the ones in the application, please explain why.

What were the most relevant topics addressed by your project? (multiple selection possible)

Select a value

In case the selected topics are different from the ones in the application, please explain why.
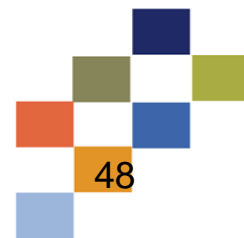
4. Project Management

Which activities and indicators of achievement (quantitative and qualitative) did you put in place in order to assess whether and to what extent did the project reach its objectives and results? How did you measure the level of success?

How were the quality, effectiveness and efficiency of the project monitored and evaluated (include budget control and time management)? Please mention the involved staff profiles and frequency of such activities.

If relevant, please describe any difficulties you have encountered in managing the implementation of the project and how you and your partners handled them. What measures were used to handle project risks (e.g. conflict resolution processes, etc.)?

5. Implementation

this section asks for information about all the stages of the project: implementation of main activities including practical arrangements, participants' profile, impact, dissemination of the results and future plans;

Please describe the activities organised by your project and elaborate on the methodology you applied. Please provide detailed information in particular about the project activities that were supported by the grant for Project Management and Implementation.

How did the project partners contribute to the project? Please detail specific competences brought in by the partner organisations.

What is your qualitative appreciation about the cooperation and communication between the partners and with other relevant stakeholders during the implementation of this project? What are the positive and negative elements of this cooperation process? What are the elements you would improve if you were to carry out a similar project in the future?

What target groups were addressed in your activities plan?

5.1. Involvement of Participants With Fewer Opportunities

Did your project involve participants facing situations that make their involvement in the project activities more difficult?

◉ Yes   ◯ No

How many participants (out of the total number) would fall into this category?

How did you support these participants so that they were fully engaged in the ongoing activities?

Which types of situations did these participants face? (multiple selection possible)

Select a value
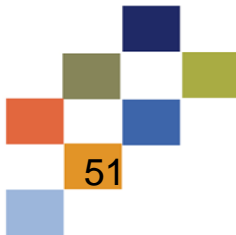
5.2. Transnational Project Meetings

Please describe the Transnational Project Meetings organised within your project. What was the purpose and frequency of the transnational project meetings and who participated? Please elaborate how these meetings served the purpose of project coordination and implementation and in case there is a difference between what was planned and what was implemented, please explain why.

5.3. Intellectual Outputs

Please describe the Intellectual Outputs produced by your project. Please provide detailed information in particular about the nature of the outputs, the significant contribution in terms of impact and transferability (e.g. new curricula, pedagogical materials, IT Tools, analysis and studies, etc.) and in case there is a difference between what was planned and what was implemented, please explain why.

5000 characters left

Output Identification	O1
Output title	Labour market reintegration of socially-economicaly disadvantaged unemployed young adults
Output Type	Course/curriculum
Output Description	Full course curriculum for unemployed, disadvantaged young adults between for building social, mental and learning skills in order to be able to reintegrate into labour market.
Start Date (dd-mm-yyyy)	2014-09-01T00:00:00Z
End Date (dd-mm-yyyy)	2016-08-31T00:00:00Z
Available Languages	English, German, Hungarian
Leading Organisation	TPF Demo TKA
Participating Organisations	Országos Nagy Intézmény, Balogh, Müszi, TPF Demo

Output Identification	O2

5.4. Multiplier Events

Please describe the multiplier events carried out in your project in support of the produced intellectual outputs and in case there is a difference between what was planned and what was implemented, please explain why.

5000 characters left

Event Identification	E1
Event Title	Workshop for labour market experts and trainers
Event Description	A workshop with he participation of Hungarian labour market experts and trainers to gain deeper insight of the present circumstances, characteristics, attitudes, lack of skills of the main target group of the planned course.
Country of Venue	Please select a country of venue
Start Date (dd-mm-yyyy)	2014-09-01T00:00:00Z
End Date (dd-mm-yyyy)	2014-09-30T00:00:00Z
Intellectual Outputs Covered (using Output Identification number)	
Leading Organisation	TPF Demo TKA
Participating Organisations	

5.5. Learning/Teaching/Training Activities

Please describe the long-term learning, teaching or training activities included in your project and explain how they have contributed to the project's objectives. In case there is a difference between what was planned and what was implemented, please explain why.

Activity No.	C1
Activity Type	Long-term teaching or training assignments
Activity Description	msldfnlsknngdyjnf
No. of Participants	1
Participants with Special Needs (out of total number of Participants)	0
Accompanying Persons (out of total number of Participants)	0
Is this a long-term activity?	Yes
Funded Duration (days)	2
Participating Organisations	Balogh

5.5.1. Participants' Profile

If applicable, please also describe the background and profile of the participants that have been involved in the learning, teaching or training activities and how these participants were selected.

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6. Follow-up

6.1. Impact

What was the project's impact on the partners and other organisations involved in the project?

Outside of the participating organisations which were the project's target groups and other relevant stakeholders? What was the project's impact on them and how did the results reach them?

How has the project contributed to the achievement of the most relevant priorities (as outlines in the description section)? To which extent was the expected impact reached?

What was the impact of the project at the local, regional, European and/or international levels? Please provide qualitative and quantitative indicators.

6.2. Dissemination and Use of Projects' Results

To whom did you disseminate the project results inside and outside your partnership? Please define in particular your targeted audience(s) at local/regional/national/EU level/international and explain your choices.

What kind of dissemination activities did your partnership carry out and through which channels? Please also provide information on the feedback received.

Erasmus+ promotes an open access requirement for all materials produced through its projects. In case your project has produced intellectual outputs/tangible deliverables, please describe if and how you have promoted the free access for the public, through the internet, to a digital form thereof. In case a limitation was foreseen for the use of the open licence, please specify the reasons, extent and nature of this limitation.

How have you ensured that the project's results will remain available and/or will be used by others?

How did you see the potential to use this project's approach in other projects on a larger scale and/or in a different field or area?

6.3. Sustainability

Which activities and results will be maintained after the end of the EU funding? How will these activities be implemented and supported?

7. Budget

this section gives a detailed overview of the final amount of the EU grant you request;

7.1. Budget Summary

PIC of the Organisation	Project Management and Implementation	Transnational Project Meetings	Intellectual Outputs	Multiplier Events	Learning/Teaching/Training Activities			Special Needs Support	Exceptional Costs	Exceptional Cost Guarantee	Total Amount (Calculated)	Total Amount (Adjusted)
					EU Travel Grant	EU Individual Support	Linguistic Support Grant					
948985102	4,567.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,567.00	4,567.00
926432354	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
942469267	555.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	555.00	555.00
948183828	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
949350835	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	5,122.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,122.00	5,122.00

7.1.1. Project Total Amount

Project Total Amount Reported (Calculated)	5,122.00
Project Total Amount Reported (Adjusted)	5,122.00

Please provide any further comments you may have concerning the above figures especially if the adjusted amount differs from the calculated amount.
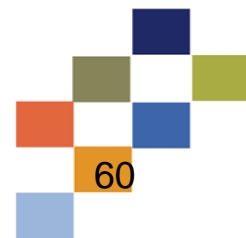
Annexes

in this section, you need to attach additional documents that are mandatory for the completion of the report;

Attachments quota usage

Please note that all documents mentioned in section "Checklist" need to be attached here before you submit your form online.
Before submitting your report to the National Agency, please check that:

- All necessary information on your project have been encoded in Mobility Tool+
- The report form has been completed using one of the official languages of the Erasmus+ Programme Countries.
- You have annexed all the relevant documents:
- The Declaration of Honour signed by the legal representative of the beneficiary organisation.
- The necessary supporting documents as requested in the grant agreement.
- you have saved or printed the copy of the completed form for yourself.
- You have uploaded the relevant results on the Erasmus+ Project Results Platform: http://ec.europa.eu/programmes/erasmus-plus/projects/

DOWNLOAD Declaration of Honour

List of uploaded files

Project results per type and sector

RESULTS are either (a) outputs or (b) outcomes	School Education	Higher Education	Adult Education	VET	Youth	IO yes/no?
Output: a tangible product which is produced by a given project and which may be quantified; this is what one should find in the Erasmus+ Project Results Platform						
Websites	X	X	X	X	X	no
Reports	X	X	X	X	X	no
New methodologies/techniques (including in the ICT area)	X	X	X	X	X	yes
Training materials	X	X	X	X	X	yes
Reports from conferences / events / training sessions	X	X	X	X	X	no
Leaflets	X	X	X	X	X	no
Photos and videos	X	X	X	X	X	no
Books/catalogues	X	X	X	X	X	no
Studies		X		X		no
Press articles		X				no
Mobile applications		X		X	X	yes
CDs/DVDs		X			X	no
Online platforms / MOOCs	X	X	X	X		yes
Exhibitions						no
Training / assessment Toolkits	X	X	X	X	X	yes
Training / assessment Guides	X	X	X	X	X	yes
Training / assessment Tutorials	X	X	X	X	X	yes
Joint Curricula and / or Training programmes	X	X	X	X		yes
Joint (Online) courses / modules	X	X	X	X		yes
Memoranda of Understanding		X		X		no
Application of quality assurance systems		X		X		no
Equipment and laboratories						no
Outcome: an intangible added value achieved through the implementation of the project objectives and targets. Ordinarily, such added value defies quantification, whether it covers concrete events and actions such as training, training platforms, content or methodology, or more abstract consequences such as increased awareness, increased skills or improved abilities.						
Exchange of ideas and good practices	X	X	X	X	X	
Experience gained by individuals	X	X	X	X	X	
Establishment of networks/ partnerships	X	X	X	X	X	
Knowledge sharing	X	X	X	X	X	
New/better skills	X	X	X	X	X	

RESULTS	School Education	Higher Education	Adult Education	VET	Youth	IO yes/no
Assessment, recognition and certification of informal and non- formal learning		X	X	X	X	
Cross-cultural dialogue	X		X			
Live performances						
Governance/management mechanisms/systems/structures		X				
Setting up of organisations / bodies / structures / offices		X				
Administrative and legal frameworks and sets of rules		X				
Enhanced employability and links to the world of work		X	X			

The following types of results should, as a rule, **not** be considered relevant for dissemination purposes on the platform:
- Agendas and minutes of meetings between the partners
- Photos and videos from coordination meetings
- Recordings of conferences (with the possible exception of high-quality keynote speeches or similar)
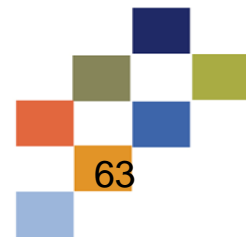
Relevant Results

Erasmus+

A beszámoló nyelve

Az együttműködés munkanyelve

A beszámolók értékelése, az értékelés szempontjai, a pontozás

100 pont adható a beszámolóra

- **relevancia:** maximum 20 pont
- **a megvalósítás minősége**: maximum 25 pont
- **partnerség**: maximum 15 pont
- **hatás és disszemináció:** maximum 40 pont

A beszámolók értékelése, az értékelés szempontjai, a pontozás

- 75 pont felett: igazán jó beszámoló és projekt
- 75 és 50 pont között: átlagos projekt
- 50 pont alatt a nemzeti irodáknak csökkenteniük kell a támogatást a következők szerint:
  - a támogatási összeg 25%-os csökkentése, amennyiben a záróbeszámoló 40 és 50 pont közötti eredményt ér el;
  - a támogatási összeg 50%-os csökkentése, amennyiben a záróbeszámoló 25 és 40 pont közötti eredményt ér el;
  - a támogatási összeg 75%-os csökkentése, amennyiben a záróbeszámoló 25 pont alatti eredményt ér el

Változásokról

Továbbra is értesítsenek minket:

- Intézményi adatok
- Kapcsolattartó személye, elérhetőségei
- BANKSZÁMLASZÁM

Regisztrációs felület

Útmutatók

- A záróbeszámolók értékelése során alkalmazott szempontsor
- Relevant Results Guide
- Mobility Tool+ technikai útmutató, MT+ útmutató a részbeszámolók kezeléséhez
- Film a Mobility Tool+ használatáról (angol nyelvű)
- A projektmenedzsment kézikönyv azon részei, amelyek a projektzárási folyamatokat érintik, 2015-ös és 2016-os projekteknek
- E+ Project results felülethez (magyar nyelvű)

Milyen egy jó beszámoló?

- ha nincs hiánypótlás
- ha minden információt tartalmaz
- ha egy projekten kívüli személy is megérti, kívülállóknak készül
- a projekt lényegét mutatja be
- nem ismétli a pályázatban írtakat

Mit jelent a projekt zárása?

- nem ér véget a beszámolást követően
- fenntarthatóság
- Erasmus+ Project Results Platform (ea. később)

Köszönöm a figyelmet!

Tempus Közalapítvány
www.tka.hu